

DRAFT

The Reorganizational Meeting of the Board of Education of Madison Central School was held on July 11, 2017 at 6:00 am in the library.

MEMBERS PRESENT: Mrs. Mary Bartlett-Linden – 6:05 pm
Mr. Stephen Dodge
Mr. William Langbein
Mr. Jona Snyder
Mrs. Stephanie Tanner
Mr. Steven Yancey

MEMBERS ABSENT: Ms. Beverly Biedermann

OTHERS PRESENT: Mr. Michael Davis, Superintendent
Mr. Larry Nichols, Building Principal
Mr. Brian Latella, Elementary Principal
Mrs. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk
Additional attendees in audience

- I. Call to Order and Pledge – District Clerk
 - a. Ms. Lewis, District Clerk, called the meeting to order at 6:03 pm.
- II. Oath of Office
 - a. Tracey Lewis, District Clerk, took her oath of office at this time.
 - b. Michael Davis, Superintendent, took his oath of office at this time.
 - c. Newly elected members
 1. Steve Yancey, re-elected board member, took his oath of office at this time.
 2. Stephen Dodge, newly elected board member, took his oath of office at this time.

Mrs. Bartlett-Linden arrived at 6:05 pm.

- III. Election of 2017-2018 Board President and Oath of Office
 - a. Mrs. Tanner nominated Mr. Snyder for Board President.
 - b. Mr. Langbein nominated Mr. Yancey for Board President.
 - c. The board voted by private ballot for the office of Board President. The first vote ended in a 3, 3 tie. The board opted to re-vote. Results from the re-vote were 5 votes for Mr. Yancey, 1 vote for Mr. Snyder. The board elected Mr. Yancey as 2017-18 Board President and took his oath of office at this time.
- IV. Election of 2017-2018 Board Vice President and Oath of Office
 - a. Mrs. Tanner nominated Mr. Snyder for Board Vice President. Mr. Snyder was elected as Board Vice President and took his oath of office at this time.
- V. Appointment of District Officers

MOTION # 1 – APPROVAL OF APPOINTMENT OF DISTRICT OFFICERS AS LISTED

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the following list of Appointments for District Officers:

- a. District Clerk – Tracey Lewis
- b. District Treasurer – Melanie Brouillette – bonded at \$300,000
- c. Deputy Treasurer - Larry Nichols – bonded at \$300,000
- d. District Tax Collector – Laura Fuess
- e. Internal Claims Auditor – Jessica Clark
- f. Extra-Classroom Activity Accounts – Tracey Lewis
- g. Purchasing Agent – Melanie Brouillette / Alternate Michael Davis

Motion carried 6 yes, 0 no.

VI. Appointments

MOTION # 2 – APPROVAL OF APPOINTMENTS

ON THE MOTION of Mrs. Tanner, seconded by Mr. Snyder, the board moved to approve the following appointments:

- a. School Physician – Dr. Robert Burdick
- b. School Attorney – Ferrara, Fiorenza, Larrison, Barrett and Reitz, P.C., Hancock & Estabrook and Costello Cooney Fearon PLLC
- c. Attendance Officer – Linda Wood
- d. Independent Auditor – Bowers & Company
- e. Records Access Officer – Michael Davis
- f. Records Management Officer – Melanie Brouillette
- g. Representative to OMH (Tri County) School Boards Association – Jona Snyder, Alternate Stephanie Tanner
- h. Representatives for District Contract Negotiations (2) – Jona Snyder, Steve Yancey
- i. Compliance Coordinator – Building Principal Larry Nichols
- j. Dignity Act Coordinator – Building Principal Larry Nichols, Elementary Principal Brian Latella, Committee on Special Education Chairperson Jan White, Guidance Counselor Michael Lee, and Counselor Kristen Frawley

Motion carried 6 yes, 0 no.

VII. Committee Appointments

MOTION # 3 – APPROVAL OF COMMITTEE APPOINTMENTS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the following Committee Appointments:

- a. Committee on Special Education (CSE)
Parent or Person in Parental Relationship to the Student
Regular Education Teacher of the Student
Special Education Teacher of the Student
School Psychologist – Mr. Walter Owens
Chairperson/Administrator – Ms. Jan White
Subcommittee Chairperson – Ms. Michele Cotter
School Physician – Dr. Robert Burdick
Parent Member – Ms. Lori Hepburn
Other Persons Having Knowledge or Special Expertise Regarding the Student
Student, if appropriate
Office Assistant: Ms. Jessica Clark
- b. Committee on Pre-School Education (CPSE)
Parent or Person in Parental Relationship to the Student
Regular Education Teacher of the Student
Special Education Teacher of the Student
School Psychologist – Mr. Walter Owens
Chairperson/Administrator – Ms. Jan White
Subcommittee Chairperson – Ms. Michele Cotter
School Physician – Dr. Robert Burdick
Parent Member – Ms. Lori Hepburn
Other Persons Having Knowledge or Special Expertise Regarding the Student
Student, if appropriate
Office Assistant: Ms. Jessica Clark
Early intervention Transition specialist, if appropriate
Representative from Madison County – Ms. Rosanne Lewis
Representative from Oneida County – Ms. Denise Slack
- c. Acceptance to use Impartial Hearing Officer List as provided by NYSED Impartial Hearing Reporting System @pd.nysed.gov/specedhelp/ihrs.
- d. District Safety Team – see enclosed list

Motion carried 6 yes, 0 no.

VIII. Designations

MOTION # 4 – APPROVAL OF DESIGNATIONS

ON THE MOTION of Mr. Dodge, seconded by Mrs. Bartlett-Linden, the board moved to approve the following Designations:

Asbestos Designee – Christopher Post
Official Depository – Key Bank, National Bank and Trust, Bank of America, Berkshire Bank, HSBC and First Niagara Bank
Investment Banks – Bank of America, Chase Bank, National Bank and Trust and MBIA (Class), New York Liquid Assets Funds (NYLAF), Citizens Bank, HSBC, Key Bank and First Niagara Bank
Official Newspaper – Oneida Daily Dispatch
Health Consortium Representative – Michael Davis
Health Consortium Alternate Representative – Melanie Brouillette
Homeless Liaison – Jan White

Motion carried 6 yes, 0 no.

IX. Authorizations

MOTION # 5 – APPROVAL OF AUTHORIZATIONS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the following authorizations:

Payroll Certification – Melanie Brouillette
Conference Approval – Michael Davis
Petty Cash Funds – Melanie Brouillette
Signatures for all checks, deposits for all funds except Extra Classroom Activity – Melanie Brouillette / Alternate Larry Nichols
Signatures for Extra Classroom Activity – Michael Davis and Tracey Lewis / Alternate Larry Nichols
Budgetary Transfers – Michael Davis
Applications and Reports for Federal Funds – Michael Davis
School Lunch and Breakfast Claims and Applications – Will Cotter
Authorization to Suspend
a. Michael Davis - Superintendent
b. Larry Nichols – Building Principal
c. Brian Latella – Elementary Principal
d. Jan White – Education Coordinator
Authorization for the use of the District Credit Card - Superintendent Michael Davis or his designee with a limit of \$2,500.00

Motion carried 6 yes, 0 no.

X. Adoption of Board Policies

MOTION # 6 – ADOPTION OF BOARD POLICIES

ON THE MOTION of Mr. Snyder, seconded by Mrs. Bartlett-Linden, the board moved to approve the adoption of all board policies. Motion carried 6 yes, 0 no.

XI. Authorization to borrow up to \$900,000 in revenue anticipation notes for the 2017-2018 school year.

MOTION # 7 – APPROVAL OF AUTHORIZATION TO BORROW

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Snyder, the board moved to approve the authorization to borrow up to \$900,000 in revenue anticipation notes for the 2017-18 school year. Motion carried 6 yes, 0 no.

XII. Approval of Mileage Reimbursement Rate at the IRS variable rate

MOTION # 8 – APPROVAL OF MILEAGE REIMBURSEMENT RATE

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the Mileage Reimbursement Rate at the IRS variable rate. Motion carried 6 yes, 0 no.

XIII. Approval of Annual Out of District Student Tuition of \$1,100.00 per year for 2017-2018

MOTION # 9 – APPROVAL OF ANNUAL OUT OF DISTRICT STUDENT TUITION

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mr. Snyder, the board moved to approve the annual out of district tuition rate of \$1,100.00 per year for 2017-18. Motion carried 6 yes, 0 no.

XIV. Substitute Rate of Pay as per the attached worksheet

MOTION # 10 – APPROVAL OF SUBSTITUTE RATE OF PAY

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to approve the revised and updated Substitute Rates of Pay as per included worksheet. Motion carried 6 yes, 0 no.

XV. Adoption of Calendars

MOTION # 11 – ADOPTION OF CALENDARS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the adoption of the following calendars:

- a. Board of Education Meetings
- b. Establishment of Hours for Budget Vote and Election – Recommendation 12:00 Noon to 8:00 p.m. on May 15, 2018

Motion carried 6 yes, 0 no.

XVI. Appointment of Election Inspector and Clerks

MOTION # 12 – APPOINTMENT OF ELECTION INSPECTORS AND CLERKS

ON THE MOTION of Mrs. Bartlett-Linden, seconded by Mrs. Tanner, the board moved to approve the following list of Election Inspectors and Clerks:

- a. Laura Fuess, Inspector
- b. Barbara Andrews
- c. Kathy Burns

Motion carried 6 yes, 0 no.

XVII. Acceptance of Free and Reduced Lunch Price Income Eligibility Guidelines for School Lunch 2017-2018

MOTION # 13 – ACCEPTANCE OF FREE AND REDUCED LUNCH PRICE INCOME ELIGIBILITY GUIDELINES

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to approve the Free and Reduced Lunch Price Income Eligibility Guidelines for School Lunch for 2017-18. Motion carried 6 yes, 0 no.

XVIII. Approval of Extra-Curricular Organizations as listed on enclosed listing

MOTION # 14 – APPROVAL OF EXTRA CURRICULAR ORGANIZATIONS

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to approve the list of Extra Curricular Organizations. Motion carried 6 yes, 0 no.

XIX. Additional Authorizations

- a. Retiree Drug Subsidy (RDS) Center Authorized Representative Verification – Lisa M. Decker as Authorized Representative

MOTION # 15 – APPROVAL OF RETIREE DRUG SUBSIDY CENTER AUTHORIZED REPRESENTATIVE VERIFICATION WITH LISA DECKER AS AUTHORIZED REPRESENTATIVE

ON THE MOTION of Mrs. Tanner, seconded by Mrs. Bartlett-Linden, the board moved to approve The Retiree Drug Subsidy (RDS) Center Authorized Representative Verification with Lisa Decker as Authorized Representative. Motion carried 6 yes, 0 no.

XX. Adjournment

MOTION # 16 – ADJOURNMENT

ON THE MOTION of Mr. Dodge, seconded by Mr. Snyder, the board moved to adjourn the Reorganizational Meeting at 6:47 pm. Motion carried 6 yes, 0 no.